



## TAP SAFEGUARDING POLICY

### Policy Statement

The Transforming Autism Project (TAP) acknowledges the duty of care to safeguard and promote the welfare of children and is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and TAP's requirements.

Safeguarding children is the action taken to promote the welfare (or wellbeing) of children and protect them from harm. For the purposes of this policy and associated procedures, a child is recognised as someone under the age of 18 years.

This policy is to be read in conjunction with TAP's Child Protection Policy.

### Our Policy

As part of our safeguarding policy, we will:

- promote and prioritise the safety and wellbeing of children and young people
- value, listen to and respect children
- ensure robust safeguarding arrangements and procedures are in operation
- adopt safeguarding best practice through our policies, procedures and code of conduct for contractors and volunteers
- ensure everyone understands their roles and responsibilities in respect of safeguarding and is provided with appropriate learning opportunities to recognise, identify and respond to signs of abuse, neglect and other safeguarding concerns relating to children and young people
- provide effective management of contractors and volunteers through supervision, support, training and quality assurance measures so that all contractors and volunteers know about our policies, procedures and behaviour codes and follow them confidently and competently
- ensure appropriate action is taken in the event of incidents or concerns of abuse and support provided to the individual(s) who raise or disclose the concern
- ensure that confidential, detailed and accurate records of all safeguarding concerns are maintained and securely stored
- record and store information securely, in line with data protection legislation and guidance
- prevent the employment or deployment of unsuitable individuals by recruiting and selecting contractors and volunteers safely, ensuring all necessary checks are made
- appoint a nominated safeguarding lead for children and young people, a deputy and a lead trustee/board member for safeguarding
- share information about safeguarding and good practice with children and their parents via leaflets, posters, group work and one-to-one discussions
- make sure that children, young people and their parents know where to go for help if they have a concern

The policy and procedures will be widely promoted and are mandatory for everyone involved at TAP. Failure to comply with the policy and procedures will be addressed without delay and may ultimately result in dismissal or exclusion from the organisation.

### **Reporting Under the Safeguarding Policy**

Anyone who has concerns regarding this Safeguarding Policy or anyone who suspects child abuse or exploitation should contact the designated Safeguarding Lead, details of which are below.

**Guy Sahar**, CEO and Founder  
guy@transformingautism.org

Safeguarding reports made under this policy will be responded to as soon as practically possible and will be treated with the utmost urgency.

### **Monitoring**

This policy will be reviewed every two years, or in the following circumstances:

- changes in legislation and/or government guidance
- as a result of any other significant change or event.

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This policy was last reviewed on 15 May 2022.



Guy Sahar  
Founder & CEO

\*Approved by TAP Trustees